



Minutes of the Parish Council Meeting

held on Wednesday 20th March 2024 at 7.00pm in St Peter's Church Hall, Church Lane, West Row IP28 8PD

Present: Cllr A Fisher, Cllr June Goodenough, Cllr A Goodenough, Cllr L Doyle, Cllr M Connery, and Cllr S Knight

Also in attendance: Sharon Vale, Parish Clerk, D/Cllr D Waldron and two MOP

The Chair opened the meeting at 7:00pm. A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

186. Apologies for acceptance and absence. Cllr M Peachey, D/Cllr C Noble, Cllr M Bradshaw, Sqn Ldr A Bell, Cllr T Gooch-Taylor Balls and Cllr R Hamill

187. To receive member's declaration of interest and dispensations relating to items in this agenda. In accordance with Section 31 of the Localism Act 2011, members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests, and non-pecuniary interest in any items(s) on the agenda.

188. Approval of Minutes

- (a) The minutes of the meeting held on the 21st February 2024 were proposed and agreed as a true record of the meeting held.

189. Public Participation (10 minutes in total)

Two MOP came along to ask about the parish requesting to register the village hall as a Community Asset. Cllr A Fisher explained that if the village hall was to be put up for sale, and it was registered as a Community Asset, the parish council could request a 6-month delay in order to raise funds and make an offer if they wanted to buy it. Having this as an asset would make it harder for a change of use with regard to planning permission.

190. External Reports

- (a) D/Cllr Colin Noble – Suffolk County Council – Non-attendance and report submitted.
- (b) D/Cllr Don Waldron – West Suffolk Council – Working is progressing on resolving the flood water in New Road. Enforcements notices has been served on the farmers to clear the ditches.
- (c) D/Cllr Mick Bradshaw – West Suffolk Council. Non-attendance and no report submitted.
- (d) Sqn Ldr Andy Bell – RAF Mildenhall. Non-attendance and report submitted.
- (e) Community Policing Update – Community Police Officer Andrew Green attended the meeting to tell us how policing works in the village. He also offered the services of the



Cadets for any village events. Clerk to send details of our next litter pick, and the village fete in September.

191. Planning

- (a) **DC/24/0323/CLE** – Application for lawful development certificate for existing use or development – breach of condition N/74/9/M. Kingfisher, 7 Isleham Marina, Fen Bank, West Row. It was voted to support this planning application.

192. Matters Relating to Governance

193. Financial Matters

- (a) Approval of Accounts – Payments – 1st to 31st March 2024. It was unanimously Resolved to Accept the payments.
- (b) Approval of February 2024 Bank Reconciliation was Received.
- (c) Approval of February 2024 Deposit Account was Received.
- (d) Approval of the Internal Auditor for 2023/2024.
- (e) Approval of quote for new defibrillator.

194. Matters Relating to Street Furniture/Amenity Provision

- (a) Report on Speed Indicator Device Findings – Results remain consistent.
- (b) Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel – Nothing to report.
- (c) SCC Development – No further update. Cllr M Peachey will keep monitoring the situation.
- (d) Blue Plaques – Defer.
- (e) Shop Drove Footpath – Ongoing. Clerk to speak to Suffolk Highways for an update.
- (f) Building site at the entrance to Pott Hall Road – Ongoing.
- (g) New Cemetery – Our planning application was approved as reported last month. Cllr M Peachey was able to work with the planning officer to reduce the number of "pre-commencement" conditions to 5. We must provide further information to WSC on these 5 points before we can begin any development work. Finally, Cllr M Peachey has written to SCC to request them to begin the process of transferring the ground over to WRPC, this letter has been acknowledged and we are awaiting further information.
- (h) Community Assets – Village Hall, Bowls Club & Amenities. This will be discussed further at the next Village Hall meeting.
- (i) Additional defibrillators at the end of Eldo Road, and one by the Coffee shop.
- (j) Bridleway to Mildenhall. Wamil Hall path wording. Ongoing.
- (k) Streetlight Electricity Supplier – Changeover. Clerk awaiting quotations from utility supplier.
- (l) Banners for Notice Board opposite Plantation Farm – a suggestion was made to have a banner advertising the 100 club. Clerk to obtain pricing.



195. Other Working Party Updates/Reports

- (a) Update on the Echo/Parish Magazine – Next edition will be in June.
- (b) Update on Neighbourhood Plan – Draft plan will hopefully be submitted in a few weeks' time. Clerk to chase.
- (c) Warm Places Update – next fish and chip lunch arranged for Friday 29th March 2024.
- (d) 100 Club Update – Next draw will take place in April.

196. Allotment Matters

AGM took place in February. Pest control will be contacted regarding the presence of Muntjacs, and hopefully an additional borehole will be installed within the next few months.

197. Events

- (a) West Suffolk Council Parish and Town Forum Meeting – Jubilee Centre, Mildenhall – Monday 18th March 2024 – 7:00 to 8:30pm. Cllr L Doyle attended the meeting and provided a comprehensive report on its proceedings.
- (b) Annual Parish Meeting 17th April 2024 at 6:30pm.
- (c) Litter Picking Saturday 6th April 2024. Clerk to contact Suffolk Police re the availability of the cadets helping.
- (d) Village Knitting. Poppies for Remembrance Sunday.
- (e) 80th Anniversary End of WWII 2025. Working group to be set up. Defer.
- (f) D-Day 80 – 6th June 2024. Lighting of the Beacon and Clerk to purchase Flag of Peace which the Bowls Club have allowed us to erect on their flagpole on the day. Clerk to contact Lakenheath Fireworks re lighting of the beacon.
- (g) RAF Mildenhall 90th Birthday – Next meeting to take place at the Beck Row Parish Hub on Tuesday 23rd April 2024 – 11:00 to 12:00pm. Cllr A Fisher and the Clerk will attend.
- (h) Family Fun Afternoon 14th September 2024 – Village Hall. List received from the Village Hall with things that need to be done by WRPC.

198. Statutory Business

199. Chair and Councillors' Reports/Suggestions (on the night).

Cllr A Goodenough asked if we could contact the houseowner of The Walnuts on Friday Street re their overgrown hedge protruding onto the public footpath. Clerk to write to homeowner.

200. Correspondence and Exchange of Additional Information (at the discretion of the Chair)



West Row
Parish Council

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Chair: Cllr Rosalind Hamill

201. Date of next meeting

To confirm the date of the next meeting, scheduled for Wednesday 17th April 2024.

Cllr A Fisher
Chair

A handwritten signature in black ink, appearing to be 'A Fisher', written over a dotted line.

17th April 2024

Meeting closed at 9:30pm